

Job Description for 'Children's Ministry Coordinator' at Christ Church Balham

SUMMARY OF ROLE

Under the oversight and in partnership with the Senior Minister you will be involved in:

- Overseeing the Sunday children and youth groups - ensuring the leaders have established a teaching curriculum, providing training, sourcing material, offering feedback for leaders, and identifying potential future leaders.
- Overseeing the kids slots for the Sunday services - establishing the curriculum and helping to train teachers.
- Overseeing Boppers and Blazers outreach ministries - organising, resourcing, training leaders and teachers.
- Planning outreach events, such as the Nativity Hunt and Holiday Clubs.
- Identifying and training up future leaders of the children's ministry.
- Developing ways or using third parties to train and resource parents to disciple their children.

OTHER KEY DUTIES AND RESPONSIBILITIES

You will be expected to support the Senior Minister in a range of duties and tasks expected of a staff member, including (but not limited to):

- Attendance at Monday staff meetings and daily staff prayers.
- Attendance at the monthly prayer meeting.
- Working together with the Christ Church Balham elders and Co-Mission staff.
- Practicing hospitality with members of Christ Church Balham.
- Spending time each week with unbelievers in an effort to form evangelistic relationships and to model this desire to the wider church family.

As part of your employment, you are also expected to:

- Comply with the Co-Mission Staff protocols as set out in the Co-Mission Staff Handbook.
- Be in accord with the Anglican theology of Christ Church Balham, in particular the baptism of infants of believers and seeing children of believers as full members of the church.
- Promote and uphold the reputation of Christ Church Balham and Co-Mission and to support their vision.
- If you wish, attend and lead on one children's summer camp each year (but not to commit to any further ministry outside of Christ Church Balham except by arrangement with the Senior Minister)

TRAINING

- Further to the various Co-Mission staff conferences, you may also attend one training conference specific to your role each year (e.g. such as *Growing Young Disciples* or *Faith in Kids*)
- Depending on experience and interest, a variety of further training options are available, including Co-Mission Workshop, Cornhill Plus, or Union School of Theology.
- There is also the option of a route for ordination with the Anglican Mission in England.

RESPONSIBLE TO

You will be be accountable to the Senior Minister and to the elders of Christ Church Balham, including an annual review with the Senior Minister.

SKILLS AND ABILITIES

As a staff member, it is necessary for you to demonstrate:

- Experience of, and aptitude in teaching the Bible to children, both up front and in a small group setting.
- Experience of, and aptitude in training parents and adults in the discipleship of children.
- Experience of, and aptitude in one-to-one discipleship of adults.
- Ability to relate to a broad range of people.

PERSONAL QUALITIES

As a Christian in a leadership position, it is necessary for you to demonstrate:

- Personal repentance and faith in Jesus Christ.
- Desire to deepen your relationship with God through personal prayer and Bible study.
- Growing in maturity as a Christian disciple and leader.
- Playing your part in a team.
- Using your ability and capacity in ministry to maintain a level of sustainable sacrifice in serving your family, the staff team and the church.
- Reliability.
- Self-motivation and ability to manage own workload, organising projects and personal administration.

OTHER DETAILS

- Location: Balham, London SW12
- Hours: Full-time, but part-time can be considered
- Salary: c. £28k for a full-time role, plus pension
- Holiday: 6 weeks